**Amber Kolar**

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**Objective**

To contribute dependability, organization, and teamwork to the Title position with Name of Company.

**Education**

**Oregon State University – Cascades,** Bend, OR, Anticipated Graduation: June 2021

Bachelor of Science in *Computer Science,* GPA: 3.?/4.0

**Summit High School,** Bend, OR, Graduation: June 2017

High School *Honors Diploma,* GPA: 3.7/4.0

Honors/Awards:

* Completed ten AP and Honors courses
* Achieved Perfect Attendance, 2013-2015

**Related Courses**

Computer Science Orientation, AP Computer Programming, AP Statistics

**Computer Skills**

HTML, CSS, Python, JavaScript, Git, GitHub, Microsoft Office (Word, PowerPoint)

**Work Experience**

**OSU-Cascades,** *Facilities/Operations/Transportation Assistant,* Bend, OR, September 2017 – Present

* Dependable to arrive in early morning hours to complete responsibilities
* Communicate with numerous students, faculty and visitors across the campus at events
* Organize storage with attention to detail to increase efficiency
* Adapt to variety of tasks and responsibilities including facility and grounds maintenance
* Work with several team members at once to set-up for 3 major events

**Community Involvement & Leadership**

**Habitat for Humanity,** *Volunteer,* Bend, OR, Month 2017

* Participated in Storm the House event to organize, build and refurbish items at Re-Store location

**Bend Community Center,** *Volunteer,* Bend, OR, Month-Month 2017

* Communicated with and served meals to local people in need
* Worked with other volunteers to offer good customer service to patrons

**Summit High School Gay-Straight Alliance,** *Club Leadership,* Bend, OR, September 2016-June 2017

* Organized and coordinated the school’s first ever Gay Prom
* Worked with staff to make assemblies more inclusive
* Provided a welcome and safe space for students to meet allies and get support

**KPOV,** *Radio Show Volunteer,* Bend, OR, Month-Month 2015

* Collaborated with group of community members to write script for radio show to inform the general public about a topic
* Participated in pre-recorded and edited talks that were aired on the radio